



For Official Use:

Discharge Book No.: _____

Record No.: _____

APPLICATION FOR A SEAFARER'S RECORD AND CERTIFICATE OF DISCHARGE BOOK

Type or Print

Please refer to instructions overleaf

1. Personal Details

Surname (Family Name):			First Name:		Other Names:	
Date of Birth:			Place of Birth:		Nationality:	
Gender:	Height (M):	Colour of Eyes:	Colour of Hair:	Distinguishing Marks (Scars, tattoos, etc.):		
Passport Number:			Tax-Payer Registration Number (if applicable):		Telephone Number:	
Address (Street/City & Country):						
Email Address:						
Jamaican Seaman's Certificate of Nationality and Identity, Number and Date of Issue (if applicable):				Number and expiry date of previously issued Discharge Book:		

2. Next of Kin

Surname:		First Names:	
Relationship:	Telephone Number:	Email Address:	
Address:			

3. Employment Information

Name of Vessel (Current or Intended Engagement):	Official Number/Flag:	Position Offered:
Name and Address of Company or Crewing Agency:		

4. Declaration

I, the undersigned, declare that the information submitted is true and correct and copies of supporting documents are genuine to my best knowledge.	
Signature of Applicant: _____	Date (dd/mm/yyyy): _____



REQUIREMENTS FOR THE ISSUE OF A SEAFARER'S RECORD AND CERTIFICATE OF DISCHARGE BOOK

The Applicant must:

1. Complete an Application Form and submit to the Maritime Authority of Jamaica, along with:
 - (a) A valid Passport evidencing nationality
 - (b) Identity & Nationality Booklet (Optional)
 - (c) A valid Police Record Certificate
 - (d) A valid Medical Fitness Certificate
 - (e) An electronic or regular passport sized photograph taken within the last six (6) months
 - (f) A valid Basic Safety Training (BST) Certificate
 - (g) A valid Security Awareness Certificate
 - (h) Relevant fee
 - (i) Letter of Employment or Seafarer's Employment Agreement, or Letter of Discharge stating:
 - i. Applicant's Name.
 - ii. Proposed date and port of Engagement and Discharge.
 - iii. Capacity of Employment (rating, etc.).

REQUIREMENTS FOR THE RE-ISSUE/RENEWAL OF A SEAFARER'S RECORD AND CERTIFICATE OF DISCHARGE BOOK

The Applicant must:

2. Complete an Application Form and submit to the Maritime Authority of Jamaica, along with:
 - (a) A valid passport evidencing nationality
 - (b) A valid Police Record Certificate
 - (c) A valid Medical Fitness Certificate
 - (d) An electronic or regular passport sized photograph taken within the last six (6) months
 - (e) Completed or expired Discharge Book
 - (f) Relevant fee
 - (g) Declaration of Lost Certificate (if applicable)

N.B. ELECTRONIC DOCUMENTS ARE REQUIRED TO BE NOTARIZED/CERTIFIED.

OFFICIAL USE ONLY													
Student/Cadet	<input type="checkbox"/>	Yacht Crew	<input type="checkbox"/>	Cruise Ship	<input type="checkbox"/>	Officer	<input type="checkbox"/>	First Issue	<input type="checkbox"/>	Reissue	<input type="checkbox"/>	Replacement	<input type="checkbox"/>
Receipt Number	_____		Receipt Amount	_____		Date (dd/mm/yyyy)	_____						
Reviewing Officer	_____					Date (dd/mm/yyyy)	_____						
Comments/Remarks	_____												